

MSA Winter Council Meeting

March 9-11, 2007

Embassy Suites Hotel O'Hare

Rosemont, IL

Draft by BO – Submitted to Sec. 3/12/07

Secretary Approval 4/10/07

Sent to Webmaster for Posting

Council Approval

MSA Council Present:

Michael O'Keefe, President
William T. Gunning III, President-Elect
Jay Jerome, Past President
Jeanette Killius, Secretary
Ev Osten, Treasurer
Paul Fischione
Lou Ross
Heide Schatten

Appointed Officers & Guests

Grace Burke
Sara Miller, Exhibitor Liaison
Nestor Zaluzec, M&M 2006 LAC Chair

Staff Present:

Cynthia Keillor, Deputy Director
Phillip Ridley, Meeting Manager

1. CALL TO ORDER

The meeting was called to order at 8:15 am, March 10, 2007, and a quorum was recognized.

2. WELCOME AND INTRODUCTIONS (O'Keefe)

President O'Keefe welcomed Council and invited guests. All attendees introduced themselves.

3. SECRETARY'S REPORT (Killius)

Written report reviewed.

Upon a **MOTION** duly carried, the Meeting Minutes of Summer Council 2006 were accepted.

Jeanette Killius requested that Council members review the "to do list" document generated at the 2006 Summer Council meeting to ensure that action items are addressed by the appropriate committees.

4. TREASURER'S REPORT & YEAR-END FINANCIALS (Osten)

MSA Treasurer, Ev Osten reviewed current MSA Financials and compared with previous years. Emphasis must be placed on reducing expenses in 2007

Upon a **MOTION** duly carried, the Treasurer's Report was accepted.

Mike O'Keefe will appoint an ad hoc committee to look at specific financial detail after the meeting.

5. REVIEW OF COMMITTEE CHAIRS & COUNCIL LIAISONS (O'Keefe)

President O'Keefe announced the 2007 liaison assignments as follows:

<u>Committee/Chair</u>	<u>Liaison</u>
Annual Meeting	Piston
LAC/Anderson	
Pre-Meeting	
Program/Marko	
Exhibits/Miller	O'Keefe
Archives/Marko	Simmons
Awards/Crozier	Gunning
Business Office/Keillor	Jerome
Bylaws/Killius	Killius
Certification Board/Ellis	Smith
Education/Mackenzie	Smith
Finance/Osten	Osten
Focused Interest Groups/Maleeff	Killius
Information Technology/Zaluzec	Jerome
International/Dempere	Smith
Legal Liaison/Ingram	O'Keefe
Local Affiliated Societies/Ross	Ross
Marketing & Communications/Fischione	O'Keefe
Meeting Management/Ridley	Jerome
Membership/Killius	Killius
Nominating/Jerome	Killius
Placement/Lloyd	Seraphin
Public Policy/Ingram	O'Keefe
Publications/Gronsky	Gunning/Jerome
Journal/Lyman	
Magazine/Anderson	
Proceedings/Shields	
EXPO/Edelman	
Call for Papers/Anderson	
Poster Production/Anderson	
Sustaining Members/Bode/Kraker	O'Keefe
Technologists' Forum/Woodward	Ross

6. BUSINESS OFFICE REPORT (Keillor)

Written report reviewed.

Upon a **MOTION** duly carried, the Business Office Report was accepted.

7. M&M 2006 CHICAGO (Zaluzec)

Written 2006 Program Committee report reviewed.

Upon a **MOTION** duly carried, the M&M 2006 Program Committee report was accepted.

Nestor Zaluzec provided a final report on the 2006 LAC activity.

Upon a **MOTION** duly carried, the Business Office is empowered, upon request of the LAC chair to transfer automatically to the LAC Treasurer, an amount up to the percentage requested in the approved LAC budget, without prior approval of the MSA Treasurer.

Upon a **MOTION** duly carried, the M&M 2006 LAC report was accepted.

8. EXHIBITOR LIAISON REPORT (Miller)

Sara Miller provided a verbal update on Exhibitor activity.

9. M&M 2007 FT. LAUDERDALE (O'Keefe)

Written 2007 Program Committee report reviewed.

Upon a **MOTION** duly carried, the M&M 2007 Program Committee report was accepted.

Written 2007 LAC report reviewed.

Upon a **MOTION** duly carried, the M&M 2007 LAC report was accepted.

10. M&M 2008 ALBUQUERQUE (O'Keefe)

Written 2008 Program Committee report reviewed.

Upon a **MOTION** duly carried, the M&M 2008 Program Committee report was accepted with no action taken.

The follow-up to clarify the reference in the report of possible risks of not inviting speakers in consecutive years will be made at the PPM meeting next weekend.

Written 2008 LAC report reviewed.

Upon a **MOTION** duly carried the M&M 2008 LAC report was accepted.

11. APPROVAL OF M&M 2008 PROGRAM & LAC BUDGET (Osten)

Upon a **MOTION** duly carried, the 2008 Program Committee budget was accepted as submitted and the 2008 LAC budget was accepted as revised at the 2007 Winter Council meeting.

12. MEETING MANAGER REPORT (Ridley)

Written Meeting Management Report was reviewed.

Upon a **MOTION** duly carried, Meeting Management report was accepted.

13. FUTURE SITES (Ridley)

Phillip Ridley distributed a summary document for future site selection in follow-up to the request made at the 2006 Summer Council meeting.

14. ELECTRONIC VOTING FOR MSA (Keillor)

Cynthia Keillor reviewed the proposal to secure electronic voting services for MSA elections. Further discussion on this proposal was tabled.

15. COMMITTEE REPORTS - PASSED BY CONSENT AGENDA & WERE NOT DISCUSSED

Archivist (Marko/Simmons)

-No Action Items Submitted.

Cambridge Publisher Report (Barnas/Gunning & Jerome)

-No Action Items Submitted.

Certification Board (Ellis/Smith)

-No Action Items Submitted.

IT Committee Report (Zaluzec/Jerome)

-No Action Items Submitted.

LAS Committee Report (Ross/Ross)

-No Action Items Submitted.

MAM Journal Committee Report (Lyman/Gunning & Jerome)

-Final term as Editor-in-Chief is 2006-08.

Mega Booth Committee Report (Lloyd)

-No Action Items Submitted.

MT Editor's Compensation Report (Anderson/Gunning & Jerome)

-No Action Items Submitted.

MT Report (Anderson/Gunning & Jerome)

-No Action Items Submitted.

Placement Office Committee Report (Lloyd/Seraphin)

-No Action Items Submitted.

Technologist Forum Committee Report (Woodward/Ross)
-No Action Items Submitted.

Upon a **MOTION** duly carried, to accept the Membership Committee recommendation to approve the list of new MSA members as submitted.

16. MARKETING & COMMUNICATIONS (Fischione)

Written report reviewed.

Upon a **MOTION** duly carried, the Marketing & Communications Committee report was accepted.

17. INTERNATIONAL COMMITTEE (Jerome)

Written report reviewed.

Upon a **MOTION** duly carried, the International Committee report was accepted.

The request for an individual complimentary membership was approved.

18. FIG COMMITTEE (Killius)

Written report reviewed.

Upon a **MOTION** duly carried, FIG Committee report was accepted.

Upon a **MOTION** duly carried, FIG request to provide a preprinted sticker on M&M name badges to indicate general FIG membership was approved.

The expense to order stickers will be charged to the general FIG budget.

19. SUSTAINING MEMBERS COMMITTEE (O'Keefe)

Written report was reviewed.

Upon a **MOTION** duly carried, the Sustaining Members Committee report and Action Items were accepted.

Open session concluded at 12:30 PM.

Results of 9/15/06 Electronic Vote

The following motion was proposed:

All students who have papers chosen for a Presidential Student award should give an oral presentation at a special designated session during the M&M meeting. This presentation would be in addition to an oral presentation at the Presidential Student award ceremony.

poster presentation elsewhere in the meeting.

The motion did not pass.