## HOUSING INFORMATION

Hotel reservation requests may be submitted for M&M 2012 via ONE of the following methods:

### INTERNET – RECOMMENDED! (available beginning February 2, 2012)
Make your reservation at the M&M 2012 website at [www.microscopy.org/MandM/2012/hotels](http://www.microscopy.org/MandM/2012/hotels)

### FAX (available beginning February 2, 2012)
Use one form per request; make copies as needed. Fax fully completed forms with valid credit card to 602-256-5282.

### MAIL (available beginning February 2, 2012)
Mail fully completed forms with valid credit card information ($175 minimum check deposit due to process):

**M&M 2012 Housing Bureau**  
c/o Greater Phoenix CVB  
400 E. Van Buren St., Suite 600  
Phoenix, AZ 85004

### QUESTIONS?
Send an e-mail to: hsgcoor@visitphoenix.com or call 602-452-6269

### ACKNOWLEDGEMENTS
The M&M Housing Bureau automatically sends acknowledgements by e-mail once the request has been processed. Please review it carefully for accuracy and print a copy for your records. You will not receive a confirmation from the hotel until just prior to the meeting dates. If you do not receive an acknowledgement within 2 business days after any transaction, please contact the M&M Housing Bureau via phone 602-452-6269 or email hsgcoor@visitphoenix.com.

### DEPOSITS
Valid credit card information or a $175 check deposit is required to process each room reservation request. Requests received without credit card information or check deposit will be returned. Credit cards must be valid through August 2012.

### ROOM RATES/TAXES
To take advantage of the special M&M 2012 rates, book your reservation by June 28, 2012. After that date, M&M room blocks may be released and hotels may charge higher rates.

All rates are per room night and do not include 13.27% occupancy tax (subject to change). Some hotels may charge additional fees for rooms with more than one occupant.

Special requests cannot be guaranteed. Hotels will do their best to honor all requests. The hotels will assign specific room types at check-in, based on availability.

### CHANGES & CANCELLATIONS – IMPORTANT – PLEASE READ!
Before July 15, 2012: Changes to name, stay dates, address or special requests can be made on-line through the housing portal at [https://resweb.passkey.com/go/M&M2012](https://resweb.passkey.com/go/M&M2012).

You may contact the M&M 2012 Housing Bureau (email, phone or fax) to modify or cancel your reservation. Cancellations made after June 28, 2012 will forfeit a $25 cancellation fee. Cancellations made within 72 hours of arrival date will forfeit one night’s room and tax charges.

After July 15, 2012: All changes and cancellations must be made directly with the assigned hotel. Do not contact the hotel directly until AFTER July 15, 2012.

### DON’T BE A NO-SHOW!
Your hotel will hold your reservation for your given arrival date. If you arrive after that date, your reservation will be cancelled and your deposit of one night’s room and tax will be forfeited.

### A KIND NOTE ABOUT CALLING THE HOTEL  
**“JUST TO BE SURE”**
Please do not call your hotel “just to be sure” until after July 15, 2012. Please understand that processing your reservations from the M&M Housing Bureau into the hotel systems may take a couple of days to complete the downloads. Rest assured that if you have received an acknowledgement already from the M&M 2012 Housing Bureau, the hotel will honor your booking. Thank you for your consideration.

### GROUP/EXHIBITOR BLOCK RESERVATIONS  
(PLEASE READ CAREFULLY, as some aspects regarding group reservations have changed)
To reserve a group of reservations, please contact the M&M 2012 Housing Bureau via the email address at 602-452-6260 for special assistance. All groups requiring 10 or more rooms will need to sign a Sub-Block contract. All group rooming lists will be due by June 1, 2012.

## HOUSING FORM

### GUEST INFORMATION
Use one form for each room requested – make copies as needed.

<table>
<thead>
<tr>
<th>Arrival Date</th>
<th>Departure Date (date you are leaving the hotel)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>First Name</th>
<th>M.I.</th>
<th>Last Name</th>
<th>E-mail Address</th>
<th>Phone</th>
<th>Guest Cell Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- *If providing international telephone numbers, please include country and city access numbers*

### COMPANY

<table>
<thead>
<tr>
<th>Company Address</th>
<th>City</th>
<th>State</th>
<th>Province</th>
<th>ZIP/Postal Code</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

### HOTEL and ROOM Information

Please list the names of four hotels in order of preference.

<table>
<thead>
<tr>
<th>First</th>
<th>Second</th>
<th>Third</th>
<th>Fourth</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Check here if you have a disability requiring special services.

Special requests or room requirements:

<table>
<thead>
<tr>
<th>Special requests or room requirements:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

### GUARANTEE INFORMATION

Forms received without proper guarantee information will NOT be processed. Preferred method is with a credit card (valid through August 2012). Check deposits in the amount of $175 per room will be accepted via mail only, and will be applied toward your hotel room(s). Make all checks payable to:

**M&M Housing | c/o Greater Phoenix CVB | 400 E. Van Buren Street | Suite 600**

- American Express  
- Discover  
- MasterCard  
- Visa

### Notice regarding cancellation fees and dates to keep in mind:

Cancellations requests received after June 28, 2012 will be charged a US $25 cancellation fee. Cancellations made within 72 hours of your scheduled arrival date will be charged a fee equal to one night’s room rate plus tax. These fees will be charged to the credit card used to make the reservation. Check cancellations will incur a US $50 processing fee and any hotel cancellation fees (if applicable), prior to any refund made to the payer.

### ACKNOWLEDGEMENTS
To reserve a group of reservations, please contact the M&M 2012 Housing Bureau via the email address at 602-452-6260 for special assistance. All groups requiring 10 or more rooms will need to sign a Sub-Block contract. All group rooming lists will be due by June 1, 2012.

### Cardholder’s Signature

(Required to process reservation)

<table>
<thead>
<tr>
<th>Cardholder’s Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>
**M&M 2012 • CITY & HOTEL INFORMATION**

Book your hotel at http://www.microscopy.org/MandM/2012/hotels or download PDF housing form to fax or mail in.

**Phoenix, Arizona**

The Phoenix Sky Harbor International Airport (PHX) has over 1,200 daily flights, with direct or nonstop connections to over 80 U.S. cities and 17 international destinations. Located only six miles (15 minutes) from downtown Phoenix, Sky Harbor features free Wi-Fi, friendly volunteers to help you navigate the airport, dozens of restaurants and stores, and a free shuttle to the closest METRO light-rail stop.

**Ground Transportation**

**CAR/VAN:** Visit http://skyharbor.com/transportationparking/limosandtaxis.html for detailed information on taxi service, limousine service, and scheduled shuttle service fees and schedules.

**LIGHT RAIL:** The Phoenix METRO light-rail system operates trains every 10-20 minutes (check http://valleymetro.org for detailed system maps, timetables, and fare information) between downtown Tempe and the north metro area, by way of downtown Phoenix. The Van Buren Street stop is the closest for most M&M 2012 hotels. Fares range from 80 cents to $1.85 one-way.

**TRAIN:** Amtrak only provides rail service as far as Flagstaff, Arizona. You must take a Coach Thruway bus from Flagstaff to Phoenix. See http://www.amtrak.com for detailed route and map information.

**Greater Phoenix Visitor Services:** For detailed attraction, tour, dining and travel information for visitors, please visit http://www.visitphoenix.com.

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**M&M 2012 • HOTEL INFORMATION**

M&M 2012 Meeting hotel room rates, listed below plus 13.27% tax, are available exclusively to M&M 2012 participants. Hotel reservations may be made beginning February 2, 2012.

<table>
<thead>
<tr>
<th>Hotel</th>
<th>M&amp;M 2012 Rate (plus tax)</th>
<th>Internet Included</th>
<th>Breakfast Included</th>
<th>Distance from Conv. Center Entrance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheraton Phoenix Hotel</td>
<td>$139</td>
<td>✓</td>
<td></td>
<td>1.5 blocks</td>
</tr>
<tr>
<td>Hyatt Regency Phoenix</td>
<td>$139</td>
<td>✓</td>
<td></td>
<td>Across Street</td>
</tr>
<tr>
<td>San Carlos</td>
<td>$129</td>
<td>✓</td>
<td></td>
<td>2.5 blocks</td>
</tr>
<tr>
<td>SpringHill Suites by Marriott</td>
<td>$110</td>
<td>✓</td>
<td>✓</td>
<td>3 blocks</td>
</tr>
<tr>
<td>Holiday Inn Express</td>
<td>$129</td>
<td>✓</td>
<td></td>
<td>3.5 blocks</td>
</tr>
<tr>
<td>Hampton Inn Midtown</td>
<td>$99/$109</td>
<td>✓</td>
<td>✓</td>
<td>4 Light Rail Stops (2.4 miles)</td>
</tr>
<tr>
<td>Hilton Garden Inn</td>
<td>$105</td>
<td>✓</td>
<td></td>
<td>6 Light Rail Stops (3.5 miles)</td>
</tr>
</tbody>
</table>

* Please do not call hotels directly for reservations. Use the M&M 2012 Housing Bureau – online, fax or mail.

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Please see M&M 2012 website for full hotel map