



HOUSING SUB-BLOCK AGREEMENT

This signed Agreement is required to request a block of 10 or more hotel rooms.

This agreement must be e-mailed to hsgcoor@visitphoenix.com, M&M 2012 Housing Bureau. Once received, your block request will be reviewed for availability and you will be sent a credit card authorization form.

A credit card is required to book your block. Book only the number of rooms you will actually need. You must utilize at least 90% of the room nights in your block. Payment for any unused room nights up to 90% of the total reserved must be made to MSA directly within 30 days of departure. This payment will be based on the established group single room rate at your selected hotel.

Any room night cancellation, whether room(s) for an entire week, or just arrival or departure date adjustments, will be deducted from your 10%

block slippage amount. If you release or cancel more than 10% of your total block, you will be responsible for the remaining nights not picked up.

Once your block has been booked (with names), you will receive an acknowledgement from the M&M 2012 Housing Bureau.

All the individual room occupants' names will be due to the M&M 2012 Housing Coordinator by June 29, 2012 at the latest. Be sure to refer to the M&M 2012 Annual Meeting and your acknowledgement number to ensure that the names on your list are correctly attributed to your block of rooms. The housing bureau will not hold "dummy" or "TBD" rooms and will not hold multiple rooms under one name beyond June 29.

PART I: ROOM BLOCK REQUEST

Fill in the total number of rooms requested each night.

PLEASE NOTE: The check-out date is not considered a night stayed.

DAY	Tue.	Wed.	Thu.	Fri.	Sat.	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.
DATE	7/24	7/25	7/26	7/27	7/28	7/29	7/30	7/31	8/1	8/2	8/3
# of Rooms Requested											

Total Room Nights = _____

90% of Total Room Nights = _____

E-mail form to hsgcoor@visitphoenix.com or fax to 602-256-5292. Questions: 602-452-6269



PART II: HOTEL PREFERENCE

Please rank the hotel preference. Visit <http://microscopy.org/MandM/2012> for current hotel availability.

Hotel Choice(s) in Order of Preference	Hotel	M&M 2012 Rate (plus tax)	Internet Included	Breakfast Included	Distance from Conv. Center Entrance
	Sheraton Phoenix Hotel	\$139	✓		Across Street
	Hyatt Regency Phoenix	\$139	✓		Across Street
	San Carlos	\$119	✓		2.5 blocks
	SpringHill Suites by Marriott	\$125	✓	✓	3 blocks
	Holiday Inn Express	\$105	✓	✓	4 blocks
	Hampton Inn Midtown	\$105	✓	✓	10 blocks – on Light Rail
	Hilton Garden Inn	\$105	✓		10 blocks – on Light Rail

PART III: CONTACT INFORMATION AND ACCEPTANCE

Name of Company or Organization: _____

Contact Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Email Address: _____

Phone #: _____ Fax #: _____

Sign Below:

Accepted by _____ Date _____

Title: _____