INSTRUCTIONS: Type or print this application. Complete all sections. Sign and return front and back of the application with the required deposit made payable to the Microscopy Society of America, PO Box 485, LaGrange, IL 60525-0485. Should you need a copy, make a copy for your files. Upon assignment of space by Show Management, a booth space confirmation will be sent to you.

LOCATION PREFERENCES: Please indicate the location and configuration of the booth space requested. Show management has the right to require the 2nd company who places themselves next to a competitor to move locations.

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No. of Booths ______ x $2,675.00 Rate = $ _____________

No. of Corners ______ x $100 corner charge $ _____________

Total Due $ _____________

TABLE TOP $2,000

Deposit due $500 per 10’x10’ booth or Table Top $ _____________

On or after 4/6/2018 submit application with total amount.

METHOD OF PAYMENT: Microscopy Society of America Federal Tax ID# 11-6042333

  Check made payable to the Microscopy Society of America
  Mail to: PO Box 485, LaGrange, IL 60525-0485

For Credit Card go to the following link to make your payment: https://paytrace.com/cart/donate.pay?id=2926&mid=701444190000&

WE AGREE TO ABIDE BY ALL RULES AND REGULATIONS GOVERNING THE EXPOSITION AS PRINTED ON THE REVERSE SIDE HEREOF AND WHICH ARE A PART OF THIS APPLICATION. ACCEPTANCE OF THIS APPLICATION BY SHOW MANAGEMENT CONSTITUTES A CONTRACT.

Authorized Signature This line must be signed for acceptance of contract.

Title

QUESTIONS? M&M Exhibit Office
Corcoran Expositions, Inc.
Phone: 312-541-0567, Fax 312-541-0573
E-Mail: info@corcexpo

FOR OFFICE USE ONLY
The Microscopy Society of America and the Microanalysis Society herein referred to as M&M, it's authorized representatives and Corcoran Expositions, Inc. are hereinafter referred to as "Show Management.

1. CANCELLATIONS AND REFUNDS. Applications submitted prior to April 6, 2018 must be accompanied by a deposit payment in the amount of $500 (payable in U.S. funds, drawn on a U.S. bank) per 10' x 10' (100 Sq. Ft) booth space. Applications received without such payment will not be processed nor will space assignment be made. The balance of the space rental charge will become due and payable by April 6, 2018 and must be made payable in U.S. funds at the Show Management headquarters. Applications for cancellation of space rental charges. Applications received without such payment will not be processed nor will space assignments be made. Cancellations received prior to April 6, 2018, will be refunded less the non-refundable amount of $100 per 100 square feet of exhibit space. For cancellations received after April 6, 2018, exhibitors are liable for 100% of the cost of space. It is expressly agreed by the exhibitor that in the event he fails to pay the space rental at the times specified, or fails to comply with any other provisions contained in these rules and regulations the entry and right to use and rental of space is subject to Show Management’s decision. "Show Management" has the right to require the 2nd company who places themselves next to a competitor to move locations.

2. USE OF SPACE, SUBLETTING OF SPACE. No exhibitor shall assign, sublet, or share the space assigned to them with another exhibitor. Any division or portion thereof shall be considered a subletting. It is agreed and understood that any exhibitor who assigns, sublets, or shares space with another exhibitor shall be responsible for the actions of the other exhibitor. Exhibitors are not permitted to feature names or advertisements of non-exhibiting manufacturers, distributors or agents in the exhibit’s display, parent or subsidiary companies, foreign or domestic, or a list of names and their products in the regular or usual nameplate. Should an article of non-exhibiting manufacture be required for the demonstration in an exhibitor’s display, identification of such article shall be limited to the usual and regular nameplate, imprint or trademark under which same is sold in the general course of business. No company or organization that has been assigned to exhibit space will be permitted to solicit business within the Exhibit Area unless written permission is given by Show Management.

4. OPERATION OF DISPLAYS. Show Management reserves the right to restrict the operation of, or, eject completely, any exhibit which, in its sole opinion, detracts from the general character of the exposition as a whole. This includes, but is not limited to, an exhibit which, because of noise, flashing lights, method of operation, display of unsuitable material, are determined by Show Management to be objectionable to the successful conduct of the exposition as a whole. Use of so-called “barkers” or “pitchmen” is strictly prohibited. All demonstrations or other promotional activities must be confined to the times and areas established for such activities by Show Management.

5. EXHIBITORS AUTHORIZED REPRESENTATIVE. Each exhibitor must name one person to be his representative in connection with installation, operation and removal of the company's exhibit. Such representative shall be authorized to enter into such service contracts as may be necessary and for which the exhibitor shall be responsible. The exhibitor shall assume responsibility for such contracts and shall be responsible for all contracts entered into in connection with the exhibit neat, manned and orderly at all times. For their own safety and comfort of persons watching demonstrations and other promotional activities. Each exhibitor is responsible for keeping the aisles near its exhibit space free of congestion caused by demonstration or other promotions.

8. EXHIBITS & PUBLIC POLICY. Exhibitor's booth construction plans and layout arrangements for first time exhibitors, the exhibitor should communicate with Show Management and Service Contractors for information concerning facilities or regulations. Exhibitors must comply with City and State fire regulations. Independent contractors must conform to IAEI, ESCA and ED&PA guidelines. All exhibit labor must comply with established labor jurisdictions.

9. STORAGE OF PACKING CRATES AND BOXES. Exhibitors will not be permitted to store packing crates and boxes in their booths during the exhibit period, but these, when properly marked, will be stored and returned to the booths by service contractors. It is the exhibitor's responsibility to mark and identify his crates. Crates not properly marked or identified may be destroyed. Show Management assumes no responsibility for the contents of crates or boxes improperly labeled as "empty." Because of the lack of storage facilities, it may be necessary to store empty crates and cartons outside the length of the exposition period. Such storage will be at the exhibitor's expense, and neither Show Management nor its service contractors will assume any responsibility for damage to them. The removal and return of large crates will be charged at prevailing rates. Crates, boxes or other materials unclaimed by the exhibitor after the Show will be removed at the exhibitor's expense. M&M shall be entitled to store and dispose of such materials as it deems necessary.

10. LIABILITY AND INSURANCE. All property of the exhibitor remains under his custody and control in transit to and from the exhibit hall while it is in the confines of the exhibit hall. Neither Show Management, its service contractors, the management of the exhibit hall nor any of the officers, staff members or directors of any of the same are responsible for the safety of the property of exhibitors from theft, damage by fire, accident, vandalism or other causes, and the exhibitor expressly waives and releases any claim or demand he may have against any of them by reason of any damage to or loss of property or suffers any injury and agrees that in case Show Management shall be made a party to any litigation commenced by or against exhibitors, it is expressly agreed that exhibitors obtain, maintain, and keep in force during the entire term of the contract, adequate insurance coverage, that at their own expense, for property loss or damage and liability for personal injury.

11. LIABILITY AND INSURANCE. Exhibitor agrees to withhold sponsoring hospitality suites/rooms or other functions during official show activities, including exhibit hours, social functions, educational activities, seminars and any other related activity scheduled by Show Management.

12. INDEMNIFICATION. Exhibitor agrees that it will indemnify and hold Show Management harmless of, from and against all claims, demands, actions, damages, loss, cost, liabilities, expenses and judgments recovered from or asserted against Show Management on account of injury or damage to person or property to the extent that any such damage or injury may be incident to, arise out of, or be caused, either proximately or remotely, wholly or in part, by an act, omission, negligence or misconduct on the part of Exhibitor or any of its agents, servants, employees, contractors, patrons, guests, licensees or invitees or of any other person entering upon the Premises leased hereunder with the express or implied invitation or permission of Exhibitor, or when any such injury or damage is the result, proximate or remote, of the violation by Exhibitor or any of its agents, servants, employees, contractors, patrons, guests, licensees or invitees of the laws, governmental regulations or ordinances, governmental order of any kind, or when any such injury or damage may in any other way arise from or out of the occupancy or use by Exhibitor, its agents, servants, employees, contractors, patrons, guests, licensees or invitees of any part of the Premises, or from any injury or damage to them or their property resulting from the acts of any person, firm or corporation, of any kind, for which Show Management or its service contractors are not responsible, or when any such injury or damage may in any other way arise from or out of the occupancy or use by Exhibitor, its agents, servants, employees, contractors, patrons, guests, licensees or invitees of the Premises, or from any injury or damage to them or their property resulting from the acts of any person, firm or corporation, of any kind, for which Show Management or its service contractors are not responsible.

13. CARE OF BUILDING AND EQUIPMENT. Exhibitor agrees that it is recommended that exhibitors obtain, maintain, and keep in force during the entire term of the contract, adequate insurance coverage, that at their own expense, for property loss or damage and liability for personal injury. For cancellations received after June 10, 2018, 50% of the cost of space will be refunded, less the non-refundable amount of $100 per 100 square feet of exhibit space. Cancellations received after June 10, 2018, will not be refunded less the non-refundable amount of $100 per 100 square feet of exhibit space. Cancellations received after June 10, 2018, will not be refunded less the non-refundable amount of $100 per 100 square feet of exhibit space. Cancellations received after June 10, 2018, will not be refunded less the non-refundable amount of $100 per 100 square feet of exhibit space.